

संख्या/No. A-13011/1(APAR)/2025-Ad-II  
भारत सरकार/ Government of India  
गृह मंत्रालय/ Ministry of Home Affairs  
समन्वय निदेशालय/ Directorate of Coordination  
पुलिस बेतार/ Police Wireless



खण्ड सं 9, के.स.का. परिसर/ Block No.9, C.G.O. Complex,  
लोधीरोड, नईदिल्ली-३/ Lodhi Road, New Delhi-3  
दिनांक/ Dated: 02<sup>nd</sup> April, 2026

## Office Memorandum

**Subject: Extension of last date for Completion of Mandatory Courses and Comprehensive Assessment on iGOT Karmayogi platform.**

The undersigned is directed to refer to this Directorate's O.M. of even number dated 25.02.2026 on the subject cited above, vide which it was made mandatory for all officers/officials, to complete the prescribed courses and undergo a comprehensive assessment. The status of completion of the courses and the assessment is to be recorded in the Annual Performance Appraisal Reports (APARs) of the employees.

2. In this regard, in pursuance of DoPT OM No. T-28/27/2025-iGOT dated 18.03.2026, it is informed that the last date for completion of the prescribed mandatory courses and comprehensive assessment for the Reporting Year 2025-26, has been extended from 31st March, 2026 to 30th April, 2026. The employees may complete the mandatory courses and comprehensive assessment before 30.04.2026 or before sending their APAR to their Reporting Authority, whichever is earlier.

*Gopal Singh Khatri*  
2.04.2026

(Gopal Singh Khatri)  
Joint Assistant Director (Admn.)

Copy to:

1. PS to Director.
2. PA to Additional Director (I)/PA to Additional Director (II)
3. All Joint Directors/All Deputy Directors
4. All Section In-charges / Station In-charges.
5. Hindi Section: for Hindi version.
6. Assistant Director (IT): for uploading on DCPW website.
7. File.



संख्या/No. A-13011/1(APAR)/2025-Ad-II -699  
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दिनांक/ Dated: 25<sup>th</sup> February, 2026

## Office Memorandum

**Subject: Rollout of "Mandatory course completion and comprehensive Assessment framework on the iGOT Karmayogi portal" – reg.**

The undersigned is directed to refer the Capacity Building Unit, MHA OM No.A-38020/02/2025-Ad.V(CBU) dated 12.09.2025 and Department of personnel and Training (DoPT)'s OM No. T-28/27/2025-iGoT dated 04 July 2025 on above subject vide which DoPT has introduced mandatory annual course completion and comprehensive assessment framework on iGOT Karmayogi Portal for all Central Government employees.

2. As per the aforesaid OM:

(i) *All Ministries/Departments/Organizations (MDOs) of Government of India shall identify a minimum of **06 courses** for employees at each level as annual target on the iGOT Karmayogi platform.*

(ii) *All the employees (at each level) shall complete the courses prescribed by the MDOs for the year for the reporting period 2025-26 and completion of the same shall be captured in the Annual Performance Appraisal Report (APAR) of the employees.*

(iii) *It is mandatory for all Central government employees and All India Services officers on Central Deputation to complete the prescribed courses on the iGOT Karmayogi platform every year. These courses will be mapped to employees based on their post/designation/level.*

(iv) *The status of course completion for mandated courses **of the employee shall be directly fetched from iGOT portal and reflected in the APARs of the employees from the reporting period 2025-26 (corresponding to the APAR cycle of 2026-27).***

3. Subsequently, vide a corrigendum dated 19<sup>th</sup> August,2025, DoPT has stated that the information regarding completion of mandatory iGOT Karmayogi courses shall be captured in the appropriate section of Part-2 (Self appraisal) of APAR.

4. In pursuance of the DoPT's instructions vide OM dated 04.07.2025, the capacity Building unit (CBU) of Ministry of Home Affairs (proper) has carried out competency based mapping and finalized the five (05) Levels. Similarly, the identified courses available on iGOT Portal for each level of officers/officials of DCPW, taking reference from the MHA O.M. dated 12.09.2025 and 23.01.2026, are detailed below:-

(1)

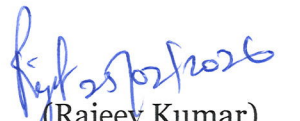
Designation	Sl. No.	Course Name	Publishing Institute
<b>DIRECTOR</b>	1.	Bharatiya Nyaya Sanhita (BNS)	Sardar Vallabhbhai Patel National Police Academy
	2.	Framing and Amendment of Recruitment Rules	Institute of Secretariat Training and Management
	3.	AIS (Conduct) Rules, 1968	Institute of Secretariat Training and Management
	4.	Data Driven Decision Making For Government	Capacity Building Commission
	5.	PM Gatishakti	Department for Promotion of Industry and Internal Trade
	6.	Purpose- Driven Leadership	ISB Hyderabad
	7.	Improving Outreach and Communication for Viksit Bharat	Ministry of Information and Broadcasting
<b>ADDITIONAL DIRECTORS</b>	1.	Bharatiya Nyaya Sanhita (BNS)	Delhi Police
	2.	Decision Making	Institute of Secretariat Training and Management
	3.	Framing and Amendment of Recruitment Rules	Institute of Secretariat Training and Management
	4.	Data Driven Decision Making For Government	Capacity Building Commission
	5.	Modified Assured Career Progression Scheme(MACPS)	Institute of Secretariat Training and Management
	6.	Evidence- based Police Making	ISB Hyderabad
	7.	Improving Outreach and Communication for Viksit Bharat	Ministry of Information and Broadcasting
<b>JOINT DIRECTORS</b>	1.	Modified Assured Career Progression Scheme(MACPS)	Institute of Secretariat Training and Management.
	2.	Right to Information Act - Part 1	Institute of Secretariat Training and Management
	3.	Right to Information Act - Part 2	Institute of Secretariat Training and Management
	4.	Government E Marketplace	BPR&D
	5.	Preparation of Cabinet Notes	Institute of Secretariat Training and Management
	6.	Police as First Responder in Disaster Management	BPR&D
	7.	Improving Outreach and Communication for Viksit Bharat	Ministry of Information and Broadcasting
<b>Deputy Directors / Assistant Directors</b>	1.	Modified Assured Career Progression Scheme(MACPS)	Institute of Secretariat Training and Management
	2.	Right to Information Act- <b>Part 1</b>	Institute of Secretariat Training and Management
	3.	Right to Information Act- <b>Part 2</b>	Institute of Secretariat Training and Management
	4.	Government E Marketplace	Institute of Secretariat Training and Management
	5.	Preparation of Cabinet Notes	Institute of Secretariat Training and Management
	6.	Police as First Responder in Disaster Management	BPR&D

<b>JADs/COs/ /ASOs/ ACOs /SSAs /JSAs</b>	1.	Stay Safe in Cyber Space	Indian cyber Crime Coordination Centre-I4C
	2.	Modified Assured Career Progression Scheme(MACPS)	Institute of Secretariat Training and Management
	3.	Government E Marketplace	Institute of Secretariat Training and Management
	4.	Preparation of Cabinet Notes	Institute of Secretariat Training and Management
	5.	Leave Rules-Updated	Institute of Secretariat Training and Management
	6.	Noting and Drafting	Institute of Secretariat Training and Management
<b>MTS and equivalent</b>	1.	Smartphone Security	Sashastra Seema Bal (SSB)
	2.	Jan Bhagidari Programe ( Hindi)	Illumine Knowledge Resources
	3.	Leave Rules (Hindi)	Institute of Secretariat Training and Management
	4.	CCS(CCA) Rules Part 1-CCS CCA Rules-An Overview and Suspension	Institute of Secretariat Training and Management
	5.	DO's and Don't's for Government Employees Hindi	Institute of Secretariat Training and Management
	6.	Yoga Pranayama	By Morarji Desai National Institute of Yoga (MDNTY)

5. All the officers/officials of DCPW must ensure strict compliance to the above DoPT guidelines and directed to mandatorily complete the prescribed iGOT Karmayogi courses on the Mission Karmayogi platform (<https://igotkarmayogi.gov.in>), as per instructions issued by the Ministry of Home Affairs (MHA) and Department of Personnel and Training (DoPT).

6. This issues with the approval of the Competent Authority.

7. Hindi Version will follow.

  
 (Rajeev Kumar)  
 Deputy Director (Admn.)

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